

<b>Operational Policy</b>	
<b>SAE Accelerator &amp; Study Grants Terms and Conditions</b>	
1. Policy Statement	This policy outlines the terms and conditions applicants, students and staff abide by when applying or receiving financial Grants at SAE Institute Pty Ltd trading as SAE Creative Media Institute (SAE)
2. Purpose	This policy and procedure is to define the principles of the Accelerator Grants and Study Grants at SAE, when, how and who may access the Grant and the main conditions applying to them.
3. Scope	These guidelines apply to all SAE Campuses and the application Grants associated with the Accelerator and Study Grants.
4. Associated Policies & Procedures	<ul style="list-style-type: none"> <li>- SAE Code of Conduct</li> <li>- SAE Student Progression Policy</li> <li>- Academic Integrity Policy</li> <li>- Tuition Fees and Refund Policy and Procedure</li> </ul>
5. Associated Documents	<ul style="list-style-type: none"> <li>- Guidelines for application as available when Scholarships are open.</li> <li>- Application form as available on SAE's website</li> </ul>
6. Policy	<p><b>6.1 General Terms and Conditions</b></p> <p>Accelerator Grants and Study Grants are awarded in line with the following terms and conditions:</p> <ul style="list-style-type: none"> <li>• The recipient is the sole holder of the Grant in a specified course;</li> <li>• The recipient of Study Grant must be enrolled into a Bachelor course and maintain a full time study load equal to 40 credit points per trimester.</li> <li>• The recipient of an Accelerator Grant must be enrolled into an Associate or Bachelor course and maintain a full time study load.</li> <li>• The Grant must be taken within the specified term and cannot usually be deferred for a period longer than 12 months, except where the recipient may request consideration of a deferral due to Special Circumstances.</li> <li>• The recipient must not be the holder of another Grant within the same period of time.</li> <li>• The Grant will be paid in equal installments to the recipient within 14 days after the financial census date of the first three trimesters.</li> <li>• All recipients of all awards must maintain satisfactory attendance and a high academic standard across all units of study.</li> <li>• Receiving a Fail grade in any unit of study may result in review or termination of the Grant.</li> <li>• Recipients agree to be profiled for marketing and promotion purposes. This may include, but not limited to, providing photos and profile information for SAE's website, newsletters, advertising, and other marketing collateral;</li> </ul>

	<ul style="list-style-type: none"> <li>● Grants entitle the recipient to undertake approved units of study from the course in which the Grant is held, and</li> <li>● Grant funds are used at the discretion of the recipient, though are intended to support the cost of living whilst they study.</li> <li>● Tuition fees must be paid in full, prior to the grant/bursary being released.</li> <li>● Other eligibility criteria may apply as indicated in the application form.</li> <li>● Should Grant holders fail to meet any condition, the Grant may be reviewed or terminated.</li> </ul> <p><b>Note:</b> The Institute is not obliged to award a Grant if it is determined that there were no suitable commencing student applicants.</p> <p><b>6.2: Revocation of Grants</b> SAE reserves the right to revoke a Grant under the following conditions;</p> <ul style="list-style-type: none"> <li>● A breach of the SAE Code of Conduct</li> <li>● Breaches of the Academic Integrity Policy</li> <li>● Being placed on Academic Probation as per the Student Progression Policy</li> <li>● Cancellation of Grant recipient enrolment for any reason.</li> </ul>
--	--

**Administrative Information & Version Control**

Date	Summary of Changes	Approved by
26th April 2021	Amenda to Terms and Conditions	Louise Wilson
29th July 2021	Amends to Terms and Conditions	Wendy Stone