

Operational Policy	
SAE Destination Australia Scholarship Terms and Conditions	
1. Policy Statement	This policy outlines the terms and conditions applicants, students and staff abide by when applying or receiving financial scholarships (grants) at SAE Institute Pty Ltd trading as SAE University College (SAE)
2. Purpose	The purpose of this policy and procedure is to define the principles of the Destination Australia Scholarship at SAE, when, how and who may access the Scholarship and the main conditions applying to them.
3. Scope	This policy applies to SAE Byron Bay and the application grants associated with the Destination Australia Scholarship for 2025.
4. Associated Policies & Procedures	<ul style="list-style-type: none"> - SAE Code of Conduct - Academic Honesty Policy - Tuition Fees and Refund Policy and Procedure
5. Associated Documents	<ul style="list-style-type: none"> - Guidelines for application as available when scholarships are open. - Application form as available on SAE's website
6. Policy	<p>6.1 General Terms and Conditions*</p> <p>Destination Australia Scholarships are awarded in line with the following terms and conditions:</p> <ul style="list-style-type: none"> • The recipient is the sole holder of the scholarship in a specified program; • Scholarships are available for full-time face-to-face study on the Byron Bay Campus; • The scholarship must be taken in the specified term; • Scholarship recipients are required to adhere to the tuition payment provisions outlined in the Tuition Fees and Refund Policy and Procedure. The scholarship is distributed as a monetary sum at the commencement of each trimester (post census date); • The scholarship funds are allocated on a pro-rata basis in line with the number of trimesters studied in a 12-month period; • Scholarship recipients are required to demonstrate residence in the local region (Byron Shire and surrounding regional locations) for the duration of their studies; • All recipients of all scholarship awards must maintain attendance and a satisfactory academic standard across all units of study and must not fail any module of study; • Recipients agree to be profiled for marketing and promotion purposes. This may include, but not limited to, providing photos and profile information for SAE's website, newsletters, advertising, and other marketing collateral; • Scholarships entitle the recipient to undertake approved units of study from the course in which the scholarship is held, and • Scholarship funds are used at the discretion of the recipient, though are intended to support the cost of living whilst they study in the Byron Shire; • Other eligibility criteria may apply as indicated in the application form • Should scholarship holders fail to meet any condition the scholarship may be reviewed or terminated.

	<p>A scholarship will be immediately cancelled if the student elects to cancel /withdraw their enrolment or breaches the Code of Conduct.</p> <p>Note: The Institute is not obliged to award a Scholarship if it is determined that there were no suitable commencing student applicants.</p> <p>6.2 Revocation of Scholarships SAE reserves the right to revoke a scholarship under the following conditions;</p> <ul style="list-style-type: none"> ○ A breach of the Code of Conduct ○ Breaches of the Academic Honesty policy ○ Being placed on Academic Probation as per the Progression Policy ○ Cancellation of enrolment for any reason
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* Terms and Conditions are subject to change at any time in alignment with new information provided by the Department of Education

Administrative Information & Version Control

Date	Summary of Changes	Approved by
27 Nov 2019	Final Version	L. Aitken
14 December 2023	Amendment to 6.1 & updated letterhead	L. McMillan
26 November 2024	Amendment to 3 (Scope) and updated letterhead & other minor revisions	L. McMillan